



Stallholder Terms & Conditions
Walford Village Hall Christmas Fayre
Sunday 6 December 2026 | 11am–2pm

Terms & Conditions

1. Organiser

Walford Village Hall (Robert Pashley Memorial Hall), Registered Charity No. 520991 ("the Organiser"), is responsible for the organisation and running of the Walford Village Hall Christmas Fayre ("the Event").

2. Booking and Payment

All stalls must be booked in advance. Payment must be received in full within 10 working days of an agreed booking. A booking will not be confirmed until payment has been received. If payment is not received within this period, the Organiser reserves the right to cancel the booking and reallocate the pitch.

3. Right to Refuse Bookings

The Organiser reserves the right to refuse any booking at its discretion.

4. Access and Set-Up

Stallholders will have access to the site from 9am to 10.45am to set up their stalls. The Event will open to the public at 11am.

5. Pitch Allocation

All stallholders will be allocated a pitch by the Organiser. The Organiser's decision regarding pitch allocation is final. The Organiser reserves the right to alter a pitch allocation where necessary due to unforeseen circumstances.

6. Products and Services

Stallholders must provide details of the products or services they intend to sell or promote when making their booking. Stallholders may only display or sell products or services that have been agreed with the Organiser. The Organiser reserves the right to require any product or service considered inappropriate for the Event to be removed from the stall. In serious cases, the stallholder may be required to leave the Event. The Organiser's decision in such circumstances will be final.

7. Exclusivity

No product, product category or service is guaranteed exclusive rights to sales at the Event unless this has been specifically agreed in writing with the Organiser.

8. Responsibility, Risk and Liability

Stallholders participate in the Event at their own risk and are responsible for the safety and security of their stall, equipment, stock and activities. Stallholders will be responsible for any loss or damage they cause to the Event site, the Village Hall, its equipment or any third party. To the extent permitted by law, the Organiser will not be responsible for loss of or damage to stallholder property, stock or equipment, or for injury arising from the stallholder's own activities. Stallholders agree to indemnify the Organiser against reasonable costs, claims, expenses or liabilities arising from their activities at the Event, except where caused by the Organiser's own negligence or other liability that cannot legally be excluded.

9. Licences, Permissions and Insurance

Stallholders are responsible for obtaining and maintaining any licences, registrations, permissions, certificates and insurance required for their activities. Where appropriate, this includes public liability insurance, food business registration, relevant licences and compliance with applicable health and safety requirements.

10. Products and Legal Compliance

Stallholders are responsible for ensuring that all products displayed, promoted or offered for sale are safe, fit for their intended purpose and comply with all relevant UK legislation governing their manufacture, labelling, advertising and sale. Stallholders must display their products within their allocated pitch and maintain their stall in a safe, tidy, professional and attractive manner.

11. Registered Charities

Registered charities wishing to benefit from a discounted pitch fee must provide evidence of their charitable status when requested by the Organiser.

12. Tables, Chairs, Gazebos and Generators

The Organiser has a limited supply of tables and chairs for stallholders. These must be requested and agreed at the time of booking. Otherwise, stallholders are expected to provide their own tables, chairs and other equipment. Outdoor

stallholders are responsible for providing their own suitable marquees, gazebos and associated equipment. Outdoor stallholders on food pitches F1–F11 only may use their own quiet/silenced generators, subject to prior agreement with the Organiser. Generators must be safely secured, operated in accordance with the manufacturer's instructions and kept within a suitable safety barrier. Generators must not create a nuisance or hazard to other stallholders or visitors.

13. Stall Structures and Safety

Stallholders are responsible for the safe construction, stability and suitability of their own marquees, gazebos, stands and other structures. All structures and equipment must be suitable for the conditions and must not create a hazard to visitors, other stallholders, volunteers or the Organiser.

14. Waste and Clear-Up

Stallholders are responsible for the collection and disposal of their own waste. There are no waste disposal facilities available on site for stallholders. At the end of the Event, all stalls must be completely cleared, including rubbish, packaging and unsold stock. Stallholders must take all waste with them and leave their allocated pitch clean, tidy and in good order.

15. Cancellations and Refunds

Stallholder booking fees are non-refundable. No refund will be given if a stallholder cancels their booking or fails to attend the Event. If the Event is cancelled or materially affected due to circumstances beyond the reasonable control of the Organiser, including adverse weather, emergency, public authority restrictions or other unforeseen circumstances, the Organiser will not be liable for any costs, losses or expenses incurred by stallholders. If the Organiser cancels the Event, the Organiser will determine whether any refund of stall fees is possible having regard to costs already incurred in organising the Event.

16. Compliance with Terms & Conditions

Stallholders must comply with these Terms & Conditions and with any reasonable instructions given by the Organiser, event staff or volunteers in relation to the safe and orderly running of the Event. Failure to comply may result in the withdrawal of the stallholder's pitch and/or the stallholder being required to leave the Event, without refund.

17. Transfer of Pitches

Stallholders may not transfer, sub-let or share their allocated pitch with another person, business or organisation without the prior agreement of the Organiser.

By booking a stall at the Walford Village Hall Christmas Fayre, stallholders confirm that they have read, understood and agreed to these Terms & Conditions.